

**MINUTES OF MEETING OF THE GOVERNING BOARD OF ST  
OSWALDS CATHOLIC PRIMARY SCHOOL HELD ON TUESDAY 12  
JULY 2016 AT THE SCHOOL**

**PRESENT**

Mr A Hegarty – Chair  
Mrs R Hill – Vice Chair  
Mrs M Walsh, Head Teacher  
Father M Beattie  
Mr G Manley  
Mrs E Ryan  
Mrs J Jones  
Mrs J Simm  
Mrs T Gentle

**Also Present:**

Mrs C Simes, Deputy HT (Observing)  
Mrs G Murphy, Deputy HT (Observing)  
Mr I Strom, SBM (Observing)  
Ms A Whitelaw - Clerk

<b>16/01</b>	<b>WELCOME AND OPENING PRAYER</b>	<b>Action</b>
	The Chair welcomed everyone to the meeting and then led with a prayer	
<b>16/02</b>	<b>APOLOGIES FOR ABSENCE</b>	
	Apologies for absence were accepted from Joanne O’Sullivan and Albert Joseph.	
<b>16/03</b>	<b>DECLARATIONS OF INTEREST</b>	
	The following declarations of pecuniary interests were declared for this meeting:-  I. Claire Sime (Deputy Head Teacher) – employed at the school with family member employed at school. II. Gill Murphy (Deputy Head Teacher – employed at the school. III. Tracy Gentle (Teacher) employed at the school.	

	IV. Mary Walsh- employed at school with family member employed at school	<b>Action</b>
<b>16/04</b>	<b>MINUTES OF THE PREVIOUS MEETING HELD ON 18 MAY 2016</b>	
	<p>The minutes of the previous meeting held on 18 May 2016 had been circulated prior to the meeting for consideration by the Governing Board.</p> <p>I. Accuracy</p> <p>The minutes of the previous meeting were agreed subject to the following amendments:-</p> <p>a) Page 1 Minute 4 Apologies for Absence</p> <p><b>To read:</b> Ms N Powell (Foundation Governor) <i>and Mrs J O'Sullivan (Parent Governor).</i></p> <p>b) Page 2 Minute 3 Election of Vice Chair</p> <p><b>To read:</b> Mr Hegarty stated he wished to nominate Ruth Hill as Vice Chair of Governors <b>not Ruth Hall.</b></p> <p>The minutes of the previous meeting were then signed by the Chair.</p> <p>II. Matters Arising</p> <p>a) Page 8 Minute 12 Subscription to "The Key"</p> <p>It was noted that subscription discounts would only be offered to new schools (not those already in existence and subscribed to it).</p>	
<b>16/05</b>	<b>COMMITTEE REPORTS</b>	
	<p>I. Staffing Committee – 14 April 2016</p> <p>The Chair explained that these minutes had been originally deemed as confidential due to the content. However, these were now open to the public as the process and all appeals had been completed. Arising from the minutes:-</p> <p>a) There had been no submissions on the consultation papers for the Assistant Head Teacher post. The committee agreed the process for recruitment and selection.</p> <p>b) Individual cases put forward by staff were considered (with union support). Five outstanding issues appealed</p>	





	<p>The Head Teacher provided an update on amalgamation. Arising:-</p> <ol style="list-style-type: none"> <li>I. Much work had been done on streamlining policies, which was on-going.</li> <li>II. There was a feeling amongst staff and children that this was now a Primary School.</li> <li>III. Transition from Y2 to Y3 had been much smoother than in previous years.</li> <li>IV. Staff were planning an end of term night out.</li> <li>V. This had been a massive amount of work for the Senior Leadership Team. However, all signs were now very positive.</li> </ol> <p>The Head Teacher and all staff were thanked for their continued hard work.</p>	<b>Action</b>
<b>16/09</b>	<b>ATTAINMENT</b>	
	<p>The Head Teacher circulated KS1 attainment data for consideration by the Governing Board. Arising:-</p> <ol style="list-style-type: none"> <li>I. Standards had risen on Phonics.</li> <li>II. Improvements had been made across all year groups.</li> <li>III. Much support had been given to the school by School Improvement Liverpool Ltd (SiL) and so data was secure.</li> <li>IV. KS2 writing had been externally moderated and confirmed the moderation carried out by the school.</li> <li>V. It was noted that schools data had varied across the city and North West region. The Head Teacher felt that had the school been assessed under the old framework that results would have been higher.</li> </ol> <p>Governors felt that the Government should seriously consider losing Y7 results as they held no value.</p> <p><b>Governor challenge:</b> A Governor referred to KS2 results; 53% (national average) and 56% (school) and asked whether the school would have achieved higher under the old assessment framework.</p> <p><b>Response:</b> The Head Teacher explained that the school results had always been higher than the national average under the old methods. However, the latest judgements had been secured by external moderation.</p> <p><b>Governor challenge:</b> A Governor asked whether RE was still assessed using levels.</p> <p><b>Response:</b> The Head Teacher confirmed that the Archdiocese had agreed to continue using assessment by levels for RE.</p> <p>The Head Teacher, staff and children were thanked for their continued hard work.</p>	
<b>16/10</b>	<b>FEEDBACK BY CHAIR – Meeting with NUT</b>	

	<i>See Confidential Extracts to these minutes.</i>	
<b>16/11</b>	<b>BUILDING PROJECT UPDATE</b>	<b>Action</b>
	It was noted that this had been reported in the minutes of the Resources Committee meeting held on 14 June 2016.	
<b>16/12</b>	<b>WEBSITE – GOVERNORS SECTION</b>	<b>Action</b>
	The School Business Manager reported that all statutory information relating to Governors was posted on the school website. It was noted that he now proposed adding non-statutory information such as pen portraits and photos etc.	
	The Chair agreed to circulate a proforma for Governors to complete and return with a view to information being posted on the website by September 2016.	<b>AH/AII</b>
	It was agreed that the School Business Manager would take photos when Governors were next in school.	<b>SBM</b>
	The Chair also encouraged Governors to create a blog (for the website) when they had been in school for an event, Learning Walk etc.	<b>All</b>
<b>16/13</b>	<b>POLICIES FOR RATIFICATION</b>	
	The Governing Board reviewed the following policies which had been circulated prior to this meeting:-	
	I. Equality Statement (SEAT HRS recommended)	
	It was noted that this policy had been recommended by SEAT HRS and personalised to meet the needs of this school.	
	<i>The Governing Board formally resolved to approve and adopt the Equality Statement as presented by the Head Teacher.</i>	<b>All</b>
	II. Use Of School Media (LA recommended)	
	The Head Teacher and Chair stressed the need to enforce this policy given recent events (staff writing to local newspaper, statements on social media etc) which were in breach of this policy.	
	It was agreed that “Twitter” should be added to point 1:2.	<b>HT</b>
		<b>HT</b>



	<p>I. <b>Resources Committee</b> – Thursday 6 October 2016, 4.30 pm (Juniors Wing).</p> <p>II. <b>Curriculum Committee</b> – Thursday 13 October 2016, 4.30 pm (Juniors Wing).</p> <p>III. <b>Pastoral/Safeguarding Committee</b> – Tuesday 18 October 2016, 4.30 pm (Infants Wing).</p> <p>IV. <b>Full Governing Board</b> – Thursday 3 November 2016, 5.00 pm (Presbytery).</p>	