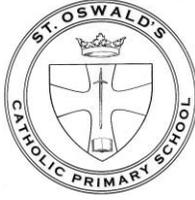


## ST. OSWALD'S CATHOLIC PRIMARY SCHOOL.



### **JOB DESCRIPTION** **Early Years Practitioner**

The conditions of employment applicable to this post are in accordance with the Catholic Education Service contracts, current educational and employment legislation.

At St. Oswald's we aim to build a community based on the love of God and each other, where we recognise that all children are precious and unique. We celebrate the special talents each person brings to our school and work in partnership with home, parish and the wider community to help children to grow in the Catholic faith. We provide a happy, secure learning environment and a rich curriculum through which we encourage all our children to fulfil their God-given potential.

#### **Mission Statement**

*Together with Jesus,  
we will Learn and Grow in Faith.*

#### **GENERAL RESPONSIBILITY.**

To work as an EYFS learning support practitioner and a member of a team; providing an effective, relevant, meaningful and balanced learning process for all children and to ensure that the Catholic vision is placed at the centre of the learning process, within the context of the aims of the school.

#### **PROFESSIONAL DUTIES.**

- A good understanding of the EYFS curriculum and requirements
- Contribute to the EYFS planning team, developing learning activities and opportunities for the children.
- Contribute to observation and assessment procedures following school policies and expectations.
- Update children's assessment records, using a variety of recording methods.

- To contribute to individual development plans for children with SEND
- Under direction lead activities and work with individuals or small groups of children
- To prepare and supervise children at snack time
- To ensure all first aid and H&S requirements are adhered to.
- Have key worker responsibility for particular children
- To manage pupil behaviour in a positive and effective manner
- Set up and clear away displays and activities, including ensuring that the materials and equipment are safe and clean
- To contribute to the preparation of a stimulating learning environment inside and outside.
- Attend to children's personal needs
- Establish and develop effective relationships with parents/carers

### **Other Duties**

- promoting the general progress and well being of all children, maintaining the Catholic ethos of the school
- To ensure all safeguarding policies' and procedures are followed
- To participate in such meetings as required which relate to the EYFS curriculum and pastoral arrangements
- to undertake any other duties of an equal nature appropriate to the post as determined by the Headteacher;

### **Appraisal/Performance Management.**

To participate in arrangements made in accordance with the school's agreed policy on Appraisal/Performance Management.

This job description and allocation of particular responsibilities may be amended by agreement from time to time.