

Family Liaison & Pupil Support Officer

Job Title:

Family Liaison & Pupil Support Officer

Job Salary:

NJC Point 25 - 30 Full Time

Job Reference:

SOP/FL17

Published Date:

Monday 20th November 2017

Closing Date: Thursday 7th December 1pm

Interviews Wednesday 13th December 2017

About the School

The governors wish to appoint an enthusiastic and committed Family Liaison & Pupil Support Officer to our dedicated and caring staff in our three form entry primary school in Old Swan.

NOR 631

About the Role

The Governors wish to appoint an enthusiastic, committed and flexible member of support staff to join our family and pupil support team. You will share our belief that every child can succeed, be an excellent role model for children and will be able to support the strong Catholic ethos of our school. As the successful candidate, you must be able to build effective relationships with pupils, parents/carers, staff and third party support agencies. You will be able to provide support to school, families, parents and pupils to enable positive participation and encourage their involvement in the school community. The role is to improve learning opportunities for children and liaise with outside agencies re children and families; to signpost to outside support where necessary. You will be part of the EHAT process and assist with the schools attendance and punctuality policies.

Start Date 8th January 2018

How to Apply

This post is subject to satisfactory references being received and a satisfactory Enhanced Disclosure being obtained from the Disclosure and Barring Service (DBS).

Application packs are available from our website www.stoswaldsschool.com If you have any additional queries, please contact Ian Strom, School Business Manager 0151 228 8436 or istrom@st-oswalds.liverpool.sch.uk Applications may be electronic to Mr Strom or by hard copy to the school.

Closing Date 7th December 2017 1pm

Short listing Date 11th December 2017

Interview Date October 13th December 2017

Contact Details

St Oswald's Catholic Primary School

Montague Road

Liverpool

L13 5TE

Telephone 0151 259 4580

Email istrom@st-oswalds.liverpool.sch.uk

Website <http://www.stoswaldsschool.com>