

**St Oswald's Catholic Primary School
Governing Body
ADDITIONAL RESOURCES COMMITTEE MEETING
Held at St. Oswald's Catholic Primary School Junior Building
Date/Time: 30/11/17 2:00pm**

Present: Mr Hegarty, M. Walsh, Mrs Hill, Fr M. Beattie

Also present G. Murphy, C. Sime, I Strom (Clerking)

No.	Item	Action by: (insert initials)
1.	<p>Apologies for Absence</p> <p>Mrs J. Simm,</p>	
2.	<p>Declarations of Interests</p> <p>Members of staff declared their interest.</p>	
3.	<p>Building Works</p> <p>Mr Hegarty explained that the extra meeting had been called to inform the committee about the current state of the building project as the work had now started.</p> <p>Mrs Walsh showed the governors the artist impressions of the finished external look to the two buildings. Governors asked about the cladding that was to be used and whether it was fire resistant. Mrs Walsh reassured the governors that after the tower block fire in London, the architects had been asked this question and they had confirmed that the cladding that had been chosen was fire resistant.</p> <p>Mrs Walsh explained the new egress arrangements. As the external door used by year 6 and year 3 is now closed due to being inside the builders compound, alternative arrangements have been made. Year 6 and 3 now exit via the door in the Year 3 area and move to the playground down the side of the building. Due to the restricted space on the playground, Year 3 now gather in the football pen to be dismissed. Parents were sent a letter and diagram to explain the new routine., It seems to be working well so far, with a minor tweak needed so</p>	

Signed.....Committee Chair

<p>that the Montague Road gate is not opened until the Year 3 children are in the football pen.</p> <p>A governor asked what safeguarding arrangements had been made. Mrs Walsh explained that the contractors had confirmed that all of their staff had been DBS checked and a list would be provided to the school for the Single Central Record (SCR). Deliveries would be made when children were in class and not outside. Contractors would be signing in and out on their compound register rather than the school register.</p> <p>The project plan was shown to the governors. This detailed the work to be done and when they should be done. Mr Strom has identified a query with the timing of the handover of the new studio and the start of the work to break into the school in the classrooms where pupils need to be displaced. More detail has been sought on how the move will be carried out. Governors asked if teachers would be given release time to support moving classrooms. It was agreed that this should be done in school time and that there may be a need for supply teachers to come in to take classes during the process. Governors also suggested that there were some companies that might be able to assist with the move. Education Support and Advice have helped other schools with moves in the past.</p> <p>Mrs Walsh, Mr Hegarty and Mr Strom met with representatives of Arcadis and the Archdiocese. They have confirmed that funding will be made available over the next 5 years for the full project and outlined the mechanism in which that would happen.</p> <p>It was recognised that noise would be an issue for staff and pupils, especially those in classrooms near the works.</p> <p>A section on the website for the building works will be created. This will have regular updates as well as some artist impressions of the finished works. Pupils from the school news team have taken photographs and will continue to do so over the life of the project to show the progress being made.</p> <p>Furnishings and fittings are still to be finalised, particularly colours for walls and floors.</p> <p>Governors thanked Mrs Walsh for the update.</p>	
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