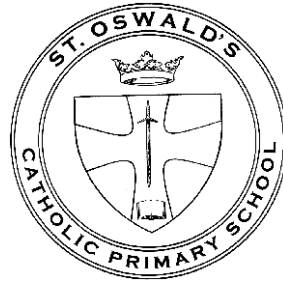




INCLUSION
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ST. OSWALD'S CATHOLIC PRIMARY SCHOOL

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27/11/17

Dear Parents/Carers,

St Oswald's is lucky enough to have been granted funding from the Archdiocese to initiate a phased programme of improvements to both buildings. Eventually this will mean larger more modern classrooms, an improved reception and offices in each building and an additional small hall in the junior building. The plans were submitted earlier on in the year and we have finally received the go ahead to make a start before Christmas on **the junior building**.

From tomorrow, Tuesday 28th November the builders will be making preparations to start; this will involve putting up a compound with two porta cabins situated on the junior playground close to the year 3 & 6 exit by the ramp. **This exit will no longer be open during the 29 weeks of the project and alternative entrance and exits will be put in place.** The following plans will start tomorrow:

- Years 3 & 6 will exit out of the art room door point A on map ; will come down the passageway between the building, and the railings Point B .
- Year 3 will be taken into the football pen to be dismissed from there. Point C. **NO child will be allowed to be taken from the line travelling to the football pen**
- Year 6 will be lined up to the side of the builder's compound Point D
- Years 4 & 5 will be dismissed from the normal place. Point E

In the morning, all children will all enter the building via point E as usual; the side place point B will be closed in the morning and will only be used for playtimes, lunchtime and the end of the day. **Parents/Carers will not be allowed access down the side path at any time.**

Until we all get used to these changes, I ask that families be patient and understand that all the changes we have made will need everyone to cooperate to ensure the health and safety of the children. Staff will be on the yard at the end of the day wearing high visibility jackets ensuring the smooth running of the arrangements.

The gates onto the yard, as you can see from the plan are situated close to the builder's compound so parents/carers will not be able to stand around there. Staff will need a clear path to ensure year 3 can be taken safely into the football pen. I am sure that everyone understands that the youngest children in the junior building need to be dismissed safely and staff need to hand over the children to their known adult.

The actual building work will initially be outside of the building and will not impact on the children inside the building, but eventually there may be some children moved out of classrooms to temporary rooms. As this happens, I will keep you updated.

On the school website, we will have a designated section for the school building project; I will put plans for the extensions onto that section so that you can see the lovely new school. Any letters etc will also go onto this section too. Our school news team will be taking photographs to record the changes and these will also be on the website.

For the next few months, the junior part of our school is going to be slightly reorganised, but like any project this is the pain before the gain, the children and staff are going to benefit greatly in the long term.

Thanking you as always for your cooperation

Yours sincerely
Mrs M Walsh
Head Teacher