

**St Oswald's Catholic Primary School
Governing Body
PASTORAL, RE AND SAFEGUARDING COMMITTEE MEETING
Held at St. Oswald's Catholic Primary School Junior Building
November 6th 2018
4:30pm**

Present: Tony Hegarty, Albert Joseph, Ruth Hill, Tracy Gentle, Graham Manley, Joanne Jones

Also Present: Claire Sime, Gill Murphy, Ian Strom (clerking)

		Action by: (insert initials)
1	Apologies: Mrs Walsh	
2	Declarations of Interests : Members of staff declared their interest.	
3	Election of Chair Deferred until the end of the meeting. Mr Hegarty took the chair for this meeting but expressed that he would not be able to chair the committee on a long term basis as he was attending the meeting as Chair of Governors and not as a member of the committee.	
4	Notification of Additional Business Mr Hegarty asked for an item on the Ofsted visit.	
5	Minutes of Previous Meeting With the addition of Mrs Simm to the attendance list, the minutes from the pastoral committee meeting on 19 TH April 2018 were agreed as accurate.	
6	Matters arising	

	<p>A Governor asked how the new EWO was working out in school. The new EWO is working very well with school. Sharon Kyle has experience from another authority and has hit the ground running. She comes to school with an action plan each week.</p> <p>No other matters arising</p>	
7	<p>RE Report</p> <p>The RE report from Mr Dunn which had previously been circulated was discussed.</p> <p>It was noted that Mr Dunn had attended the Liverpool Adoremus conference and he came back with ideas, which he is looking to develop and implement in school.</p> <p>Father Mark invited the RE teams and deputy head teachers from the parish schools to a planning meeting to discussed future events and how to build on previous plans and to ensure that he has a visible presence in all areas of the school. Dates were agreed and set for the Autumn term for school Christmas events and year groups Masses.</p> <p>The RE Action Plan was tabled. It was noted that there was a focus on the new standards and how they would be implemented. A governor asked if the fact that the standards were already embedded in other curriculum areas would be beneficial as this had been the case in other schools. This was agreed and it was hoped that the new standards would be integrated seamlessly as teachers already had an understanding of the new standards.</p> <p>ALPSIT – A paper explaining the new service offered by the Archdiocese had been previously circulated. It provides many of the services already covered by the School Improvement Liverpool (SIL) team. As we receive some of those services from SIL we will receive a discount.</p>	HT
8	<p>Safeguarding Report</p> <p>The Safeguarding report had previously been distributed. It includes details of children currently being supported. The Safeguarding team have been trained recently and had rolled out this annual training to all staff this term.</p> <p>Safe messages are being delivered to the pupils, particularly in relation to the time of year with Halloween and Bonfire Night in mind.</p> <p>A governor asked if e-safety was also being taught. He was reassured that e-safety was a constant crossover theme in the computing curriculum.</p>	

	<p>A governor asked how Ofsted had judged the safeguarding in school. They were informed that the school had passed all of the inspected safeguarded areas and were informed that the safeguarding procedures were judged to be working well.</p>	
9	<p>SEND report</p> <p>One SEND Co-ordinator is currently off on long term absence.</p> <p>Report was tabled at the meeting. There are currently 105 pupils on the SEND register. Which is a reduction since the end of the previous academic year. There is 1 pupil with an EHCP and another due for assessment. A governor asked if future reports could explain any abbreviations used. This was agreed.</p> <p>A governor asked what PIVATS are. It was explained that they were a method of assessment, used for pupils who had not yet reached the national assessment levels. They were detailed and could show that pupils were making progress in subjects. Governors agreed that it was important to recognise the progress that individuals were making, as this could be a real achievement for some pupils.</p> <p>A governor asked what support had been provided whilst one SENDCO was absent. They were informed that the deputy heads were providing additional support and a student teacher on placement may free up some additional time for Miss Jones. Governors asked for their gratitude to be expressed to Miss Jones for her additional work.</p>	HT
10.	<p>Attendance Report</p> <p>The attendance report was tabled. It showed that the attendance was above the national average and the persistent absence was better than the national average as well. Ofsted had been impressed with the range of strategies being employed by the school to improve attendance and recognised the hard work being put in. There are still some small gaps in SEND pupils and Pupil Premium pupils that are currently being targeted.</p> <p>There is no real gap between KS1 and KS2. Governors commented that this was a real achievement. If outliers were discounted, attendance would be over 97%.</p>	
11	<p>Policies</p> <p>All policies had been previously distributed.</p> <p>A) Child Protection – This is based on the LA model. Agreed B) Acceptable use policies – There were individual policies for adults (including parents and carers), and KS1 and KS2 pupils. – Agreed</p>	

	<p>C) E security policy – This is based on the LA model. Agreed</p> <p>D) Privacy Notice – Relates to GDPR. This is based on the LA model. Agreed</p> <p>E) Governors visits policy – This follows on from the Governors Action Plan discussed at a previous meeting. Governors agreed with the policy in principle but asked if additional links could be included, specifically pupil premium and sports premium. Governors were asked if they felt it would be more beneficial to link with a Key Stage or Phase. Governors agreed to take the policy and think about the questions and agree it at the FGB meeting. A governor asked if the language could be fine tuned to be more consistent.</p> <p>F) Home school agreement. – No changes were proposed from previous years. Agreed.</p> <p>G) Social media policy - This is based on the LA model. Agreed</p> <p>H) Managing allegations against staff - This is based on the LA model. Agreed</p> <p>I) Safeguarding visitors leaflet – This was agreed.</p>	
12	<p>Archdiocesan admissions letter</p> <p>Governors were sent a copy of the letter in advance which proposed some changes to the admissions policy. A governor pointed out that the main changes referred to deferred entries and asked if the school received many deferred entries. They were informed that the school doesn't often have any deferred entries, however, in 2018-19 there had been 3. This was an exception to normal years. The response is due to be returned on 23rd November. It was agreed to be tabled at the FGB meeting on 22nd February to allow a response to be returned the next day.</p>	
13.	<p>Term dates</p> <p>A set of proposed term dates were tabled. A governor asked if they were aligned to the LA term dates. They were informed that the dates mainly mirrored the LA term dates with the exception of Easter (which had 4 less days due to Holy Week) and Whit half term which had an extra week. Governors asked if the additional week at Whit had any impact. They were informed that it was a positive tool in attendance improvement as it gave parents an option to take holidays at a cheaper rate whilst not missing any school time.</p> <p>Governors agreed the dates.</p>	
14	<p>Notified Business</p> <p>Ofsted visited the school on 31st October and 1st November 2018. Mr Hegarty informed the governors that the report still had to go through Quality Assurance and was therefore still confidential as was the finding of the inspectors. The report would also be sent to school before publication to check for any factual errors, although the judgements could not be changed. If the rating was publicised before official publication this could lead to the rating being changed. Mr Hegarty shared the provisional rating with the</p>	

	<p>governors and asked for any comments, particularly from the 4 governors who met the inspectors. Governors reported that they were asked very open questions on safeguarding and diversity in the curriculum. They took a particular interest in how the different way that families are made up nowadays was reflected in school, with specific interest in gender and sexuality within families.</p> <p>Governors felt that the inspection had been rigorous and thanked the staff for their hard work and dedication through the visit.</p>	
15	<p>Election of Chair</p> <p>Mrs Simm volunteered to be Chair of Pastoral Committee. This was agreed unanimously.</p>	
16	<p>Date of next meeting</p> <p>14th February 2019 – 4.30pm</p>	