
**MINUTES OF THE MEETING OF THE FULL GOVERNING BOARD
OF ST OSWALD'S CATHOLIC PRIMARY SCHOOL
HELD AT 2:30^{PM} ON THURSDAY 24th JUNE 2021 VIA ZOOM**

Present:

Mary Walsh	-	Headteacher
Anthony Hegarty	-	Foundation Governor & Chair
Joanne Jones	-	Foundation Governor
June Simm	-	LA Governor
Colin Flood	-	Parent Governor
Tracy Gentle	-	Staff Governor

Also, Present:

Donna Hay	-	Deputy Headteacher
Ian Strom	-	School Business Manager
Jo Richardson	-	Clerk

Items	Discussion	Action
21/14	WELCOME AND OPENING PRAYER	
	The Chair welcomed everyone to the meeting. The meeting opened with a prayer.	
21/15	APOLOGIES FOR ABSENCE	
	Apologies received and accepted for Liz Williams, Ruth Hill and Graham Manley.	
21/16	DECLARATION OF INTERESTS	
	There were no new declarations to record.	
21/17	NOTIFICATION OF ADDITIONAL BUSINESS	
	i) Staffing requests	
21/18	MINUTES OF THE PREVIOUS MEETINGS	
	<p>i) Accuracy The minutes of the Full Governing Board Meeting dated 18th March 2021 were AGREED as a true record and signed by the Chair.</p> <p>ii) Matters Arising Item 21/08 xv) The 175 Audit had been saved to GovernorHub.</p>	
21/19	COMMITTEE REPORTS	
	<p>Minutes of the previous meetings had been circulated to governors prior to the meeting. The key points were as follows:</p> <p>i) Resources Committee – 20th May (Budget)</p> <ul style="list-style-type: none"> - The telephone system had been installed and all was working well. Telephone software training was planned. - There were no significant issues with SLAs and catch-up funding. - The Pay Policy was agreed. - School meal provision had been reviewed and a meeting with Food 4 Thought was planned to discuss the options. Governors would be further updated at the next meeting. 	MW

	<ul style="list-style-type: none"> - The Budget had been scrutinised at the Resources Committee. It was noted that funding streams could alter due to challenging covid circumstances therefore the school needed to be cautious and flexible. Following a discussion, Governors AGREED the Budget. <p>ii) Building Update</p> <ul style="list-style-type: none"> - Rapid progress had been made, the internal walls were up and the layout was much improved. Two classrooms were due to be completed in July with additional classroom and the rest of the building available to move into from 28th August. - Term dates had been agreed and adjusted to ensure the building was ready for children in September. These had been shared with parents. - Furniture had been ordered. - It was noted the builders, Skyline, had been extremely efficient and flexible around the school day and had worked over weekends to reduce disruption in school. - The Chair agreed to set up a meeting with the Archdiocese to discuss Phase 2 of the work. 	AH
21/20	CURRICULUM & STANDARDS / INTERVENTION CATCH UP	
	<p>D Hay provided an update. The key points were as follows:</p> <ul style="list-style-type: none"> i) Curriculum and Intervention Reports and lockdown data were previously shared with governors and discussed. ii) Basic skills had been a key focus with the wider foundation curriculum ensuring crucial skills and knowledge had been covered through focus weeks. iii) Diversity week had addressed some gaps in coverage. iv) Wellness continued to be a priority. Wellness week had taken place with lots of opportunity for children to talk and connect with each other. v) Standards had not been assessed against age related expectations due to covid. but assessed against content taught. vi) RAG rating compared pre and post covid to ensure, with support, children would be back on track by the end of the academic year. vii) Pupil progress meetings scrutinised data and produced a clear way forward for individual pupils with QFT and interventions. viii) There was a whole school approach to mental health and wellness and key children had been targeted. ix) NFER tests would help with giving a standardised score and comparing with TA. End of year teacher assessments were planned. x) Mock phonics screening checks were planned for Year 1. xi) Y5 and Y6 writing was a key area for improvement. xii) EYFS data highlighted gaps in some areas as children had missed opportunities in lockdown. Also, self-awareness and social skills had been identified as key areas for support. A discussion ensued and the differences between socialising outside the school setting and the more formal structured setting in school were highlighted. xiii) There was a key focus on SEND children and the bottom 20%. Interventions using the national tutoring program were in place. xiv) The data would inform curriculum development for 2021-22. 	

	<p>xv) The end of year reports had been adapted as there was no expectation to report data.</p> <p>xvi) Governor challenge: was there any feedback from staff and parents in the use of Google classroom? Response: feedback had been mainly positive, with parents commenting the most recent lockdown the work was better. There were some issues which had arisen around IT support for parents with younger children or those that couldn't use technology well enough. Chromebooks lent to all children who needed them during lockdown, their use has been continued to be used in school. Google classroom was also used for homework. Google classroom and Dojo continued to be used if bubbles had to be sent home.</p> <p>xvii) RAG rating completed with a focus on the bottom 20%.</p> <p>xviii) SEND children's expectations had been shared with staff.</p> <p>xix) Interventions were evidence based and once data had been completed evidence of the impact would be seen and shared with governors.</p> <p>xx) Data would be shared with governors in the Autumn term.</p>	
21/21	HEADTEACHER'S REPORT	
	<p>M Walsh provided an update. The Headteacher's report had been shared with governors prior to the meeting. The key points were as follows:</p> <p>i) Numbers of pupils on roll currently 638.</p> <p>ii) 1 child was dual registered in a speech and language therapy provision part-time.</p> <p>iii) 42 pupils had joined the school since September 2020.</p> <p>iv) 24 pupils had left the school and the reasons were summarised to governors.</p> <p>v) EAL pupil total 108.</p> <p>vi) The SEND Report data June 2021 was shared with governors. Arising from the report:</p> <ul style="list-style-type: none"> - SENDCo's had been liaising closely with each other to share information. - Outside agencies, including Seedlings, SENISS and the ADHD Foundation had provided support and had had a positive impact. The sensory service had also been working with identified children face to face with children following risk assessment guidelines. - SEND data was prioritised and scrutinised regularly. The register continued to be amended and updated regularly with children added and removed when necessary. - The considerable challenges with funding SEND in the LA were highlighted as this impacted massively on the working of the school and the financial implications were detrimental to all other children. - School had implemented Liverpool's SEND Graduated Approach Handbook 2021. <p>vii) Children Looked After (CLA) Report dated June 2021 was shared with governors. Arising from the report:</p> <ul style="list-style-type: none"> - Children had access to interventions and in class support. - Pupil voice was carried out termly with CLA children. - The CLA team met regularly to discuss children's progress and needs. 	

	<ul style="list-style-type: none"> - Next steps included Rainbow intervention, working closely with the family liaison officer and DESTY training for staff with intervention directed at social and emotional needs. <p>viii) The Pupil Premium Report dated June 2021 was shared with governors. Arising from the report:</p> <ul style="list-style-type: none"> - FSM total 242 (38%). This was a significant increase due to covid. - The overall aims of PP were to assess the impact of covid on the attainment and wellbeing of PP children and to ensure PP children had access to emotional and academic support in school and access to remote learning if necessary. - PP children had been RAG rated to identify areas for intervention. - Incentives such as Tesco vouchers had been offered to families. - It was noted there was new DfE guidance from September with regards to reporting PP expenditure and justifications for expenditure. <p>ix) Applications/Transition – there had been 77 applications for Reception and 29 for Nursery. Numbers for Reception were expected to increase. Y6 transition visits to secondary school had not been possible due to covid.</p> <p>x) The Summer Term RE Report was shared with governors. Arising from the report:</p> <ul style="list-style-type: none"> - Collective worship, assembly presentations, daily prayer and monthly newsletters had all ensured children continued to receive positive messages as a Catholic school. - The RE programme had followed the advice and guidance of the Archdiocese. - The Catholic Life Team had met to update the website and review documents including Policy amendments. - RE assessment had taken place informally through topics taught with reference to the standards. - School had engaged with the CAFOD initiative participating in the National Assemblies. - Sacramental preparation had been held over zoom meetings with parents. - Y6 to celebrate their special Leavers’ Mass in Church on 15th July. It was noted parents would not attend in line with covid guidance. <p>xi) The PE & Sports Report was shared with governors. Arising from the report:</p> <ul style="list-style-type: none"> - This year’s allocation £21k. - The money had been used to continue to embed opportunities for children to be active throughout the school day. - Money was spent on ensuring there are sufficient resources for quality play. - Wellbeing week and inclusion of well being activities such as yoga had been included on the timetable. - Gardening sessions had taken place to promote physical activity and development of outdoors/healthy lifestyles. 	
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	<ul style="list-style-type: none"> - The Daily Mile continued to ensure all children were undertaking at least 15 mins of physical exercise per day. - Health & Wellbeing school bronze award was achieved this year. <p>xii) Staffing update included:</p> <ul style="list-style-type: none"> - Thanks to Mr Williamson for his work with Y5. - Classes for 2021-22 were shared with governors. <p>xiii) Performance Management mid-review meetings had taken place and teachers would receive a written statement of their PM.</p> <p>xiv) The Child Protection / Safeguarding Termly report was shared with governors.</p> <ul style="list-style-type: none"> - Safeguarding remained the highest priority for all staff. - The 175 audit was complete with an outstanding action. It was noted the Health & Safety walk remained a priority for the Autumn term. - 1 x fixed term exclusion. - The Family Liaison Officer was working well and the report was shared with governors. Support from family liaison officers had been provided to 24% of pupils on role. - Since September 2020 school had delivered interventions to 154 individual children and families. <p>M Walsh wished to thank all the staff for their hard work and support in such challenging times. Despite the challenges to staff, both professional and personal, she was very proud of all the staff who had supported each other and the children.</p> <p>The Chair extended thanks and deep appreciation from the governors to all staff for their hard work and adaptability in such challenging times.</p>	MW
21/22	NOTIFIED BUSINESS	
	i) Staffing – <i>see confidential extract to these minutes</i>	
21/23	DATE AND TIME OF THE NEXT MEETING	
	Business Meeting – Thursday 23 rd September 2021 at 4:30pm	MW
	There being no other business the meeting closed at 4:30pm	