Person Specification for Teaching Assistant

The following attributes represent the range of skills, abilities and experiences etc relevant to this position. Applicants are not expected to meet all of these attributes to be suitable for short listing.

E = Essential   D = Desirable

Attributes	Requirements	Method of Evaluation / Testing
Qualifications & Training	• Good standard of education, At least GCSE Maths and English (or equivalent NVQ) Grade C or above. **E** • Willingness to participate in develop training opportunities **E**	Production of original Qualification Certificates and application form, and interview.
Knowledge & Experience	• Relevant work experience in a similar role working with children of a similar age preferably in an educational setting **E** • An understanding of safeguarding issues in school. **E** • Understanding of relevant policies/codes of practice and awareness of primary education legislation **D**	Interview, application form and references.
Skills & Personal Qualities	• Be a practising Catholic or sensitive to the mission of this Catholic Faith school **E** • Excellent numeracy & literacy skills. **E** • Ability to use ICT effectively to support learning **D** • Ability to relate well to children and adults. **E** • Ability to form and maintain appropriate professional relationships and boundaries with children. **E.** • Flexibility, common sense and initiative **E** • A high regard for the confidential nature of the work. **E** • Good organisational and time management skills **E** • Effective communication skills and interpersonal skills with both children and adults alike. **E** • Friendly and approachable **E** • A good sense of humour and a genuine interest for the welfare of children. **E** • A caring, calm personal nature **E**	Interview, application form and references.

| | • Empathy with young people who face barriers to learning **E**
• A commitment to helping children to achieve, through education and learning. **E** | |